

**City of Pembroke**  
**SCHEDULE OF FEES**

**Building Permits:**

City of Pembroke preliminary review fee \$ 275.00

*Contact Bryan County for other fee schedule*

**Land Disturbing Permit:**

\$ 50.00 + \$3.00/acre

**Cemetery Lots:**

10X20 Lots \$ 1,800.00

10X10 Lots \$ 1,100.00

Lot Maintenance (per year, per lot) \$ 40.00

Administrative Fee \$ 15.00

**Copy Fee:**

\$ 0.50 per page

**Debris Pickup:**

\$ 100.00 per load

**Fax Fee:**

\$ 1.50 per page

**Garbage Collection:** Per Roll-out Cart

\$ 16.50/month-residential

\$ 19.00/month-commercial

**Notary Fee:** Per page

\$ 2.00

**Occupational Tax Certificate:**

**See City Clerk**

**Mobile Food Vendor Permit:**

\$200/calendar year

**Rental Fees:**

**J.Dixie Harn Community Center** \$ 250.00

Deposit (refundable) \$ 100.00

Audio Visual equipment \$ 75.00

Mikell Foxworth Gym (recreational events only) \$ 50.00 per day

Deposit (refundable) \$100.00

**Softball Field**

Tournaments \$ 200.00

Lights (per hour) \$ 10.00

Daily Rental \$ 25.00

**Tommy McCormick Skate Park** \$ 25.00

**City Park Shelter** \$ 25.00

**City Playground** \$ 25.00

**DuBois Park** \$ 25.00

**City Pool** \$ 35.00 per hour (2hr min)

*Includes 1 lifeguard for first 15 guests. Each additional 15 guests require an additional lifeguard at \$10.00 per hour.*

*Private pool rentals scheduled during regular open hours are \$50.00 per hour plus additional lifeguard fees if needed.*

**Peddlers License Fee:**

\$ 25.00 per day

**Planning & Zoning Fees:**

Zoning Map Amendment \$ 250.00

Zoning Text Amendment \$ 150.00

Site Plan Review \$ 200.00

Conditional Use \$ 175.00

Zoning Variance	\$ 150.00
Zoning Appeal	\$ 200.00
Resubmittal Fee	\$ 150.00
Home Occupation Fee	\$ 100.00

**Returned Check Fee:** \$ 35.00

**Water and Sewer Utility Fees**

**Water/Sewer Rates:** See Attached

**Landlord Deposit:** \$50.00

**Reconnect Fee:** \$ 35.00 per occurrence

**Utility Deposit:**

Water/Sewer Deposit	\$ 150.00
Administrative Fee	\$ 15.00

**Water Tap Fees are Based on Meter Size:**

¾" Meter	\$ 400.00*
1" Meter	\$ 450.00*
1 ½" Meter	\$ 500.00*
2" Meter	\$ 600.00
3" Meter	\$ 800.00
4" Meter	\$ 1,000.00
6" Meter	\$ 1,200.00

Fee for Water Tap if performed by City to be determined by City on case-by-case basis.

**Water Meter Charges:**

Meter Size	Meter Fee	Backflow Fee	Install Fee
¾"	\$260	Included	\$80
1"	\$390	Included	\$120
1 ½"	\$425	Included	\$150
2"	\$555	\$940	\$300
3"	\$2,100	\$2,400	\$600
4"	\$3,200	\$4,500	\$800
6"	\$5,100	\$9,500	\$1,600

Meter sizes greater than 6" will be determined by Public Works Department.

City may require meters 1 ½" and larger to be purchased directly from approved supplier and/or installed by developer/contractor.

**Sewer Tap Fees**

Per Equivalent Residential Unit (ERU – See Attachment "A" for Calculations) \$450.00 x ERU  
 Fee for Sewer Tap if performed by City to be determined by City on a case-by-case basis.

**Water Cost Recovery Fee:**

Per Equivalent Residential Unit (ERU – See Attachment "A" for Calculations) \$3,000.00 x ERU

**Sewer Cost Recovery Fee:**

Per Equivalent Residential Unit (ERU – See Attachment "A" for Calculations) \$6,500.00 x ERU